

**OFFICE IN HOME WORKSHEET**

CLIENT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

TAX YEAR: \_\_\_\_\_

NATURE OF BUSINESS: \_\_\_\_\_

|  |         |
|--|---------|
| <b>TOTAL SQUARE FOOTAGE OF WORK AREA</b> |         |
| <b>TOTAL SQUARE FOOTAGE OF HOME</b>      |         |
| BUSINESS USE PERCENTAGE                  | #DIV/0! |
| <b>CURRENT YEAR'S EXPENSES:</b>          |         |
| MORTGAGE INTEREST ONLY                   |         |
| PROPERTY (REAL ESTATE) TAXES             |         |
| HOME OWNERS/RENTERS INSURANCE            |         |
| CABLE                                    |         |
| ELECTRIC                                 |         |
| GARDENING SERVICE                        |         |
| GAS/PROPANE                              |         |
| HOUSEKEEPING SERVICE                     |         |
| INTERNET                                 |         |
| PEST CONTROL SERVICE                     |         |
| POOL MAINTENANCE SERVICE                 |         |
| RENT                                     |         |
| REPAIRS                                  |         |
| TELEPHONE (LAND LINE)                    |         |
| TRASH                                    |         |
| WATER                                    |         |
| OTHER (DESCRIBE)                         |         |

**NOTE:** IN HOME OFFICE HAS TO BE USED REGULARLY AND EXCLUSIVELY (100%) FOR BUSINESS.

**NOTE:** NOT ALL OF YOUR EXPENSES WILL BE INCLUDED IN YOUR FORM 8829 (OFFICE IN HOME). THE NATURE OF YOUR BUSINESS WILL DETERMINE WHAT EXPENSES YOU CAN AND CAN NOT TAKE.

Prepared By:

**SCOTT M PENN CPA PC**  
**15545 BEAR VALLEY RD STE B**  
**HESPERIA, CA 92345**  
 Tel: (760) 948-2899 Fax: (760) 948-7712  
 scott@scottmpenncpa.com